



# WASHOE COUNTY

"Dedicated To Excellence in Public Service"

www.co.washoe.nv.us

CM/ACM JS  
Finance LC  
DA NA  
Risk Mgt. NA  
HR NA  
Grant Mgt. GE

## STAFF REPORT

BOARD MEETING DATE: October 14, 2014

**DATE:** September 9, 2014  
**TO:** Board of County Commissioners  
**FROM:** Frank Schumann, Captain, Special Operations Division  
(775) 321-4912 fschumann@washoecounty.us

**THROUGH:** Mike Haley, Sheriff *4/5 Tim Kynett for Sheriff Mike Haley*

**SUBJECT:** Approve a sub grant award [\$35,000.00], no match required, from the Nevada Division of Emergency Management, FFY 2014, Project number 97067HL4, to the Washoe County Sheriff's Office for the Citizen Corps Program. Grant term is retroactive from September 1, 2014 through March 31, 2016. Direct the Comptroller's Office to make the necessary budget adjustments. (All Commission Districts)

### SUMMARY

The Nevada Division of Emergency Management, through the Department of Homeland Security has awarded the WCSO funding for the Citizen Corps Program for several years. These funds are used to support the Citizen Corps Volunteer Program.

**Washoe County Strategic Objective supported by this item:** Safe, secure and healthy communities.

### PREVIOUS ACTION

None.

### BACKGROUND

Each year, the Nevada Division of Emergency Management sub grants funds received through the Department of Homeland Security to the Washoe County Sheriff's Office for various projects. These funds were awarded for our Citizen Corps Program and will be used to support the independent contractor position.

AGENDA ITEM # 10M5

**GRANT AWARD SUMMARY**

**Project/Program Name:** *Citizen Corps Program*

**Scope of the Project:** *To support the WCSO Citizen Corps Program*

**Benefit to Washoe County Residents:** *Increased volunteer program participation, increased emergency readiness and response for the community.*

**On-Going Program Support:** *Funds continue to support existing program.*

**Award Amount:** *\$35,000.00*

**Grant Period:** *9/1/14 – 3/31/16*

**Funding Source:** *Department of Homeland Security*

**Pass through From:** *Nevada Division of Emergency Management*

**CFDA Number:** *97.067*

**Grant ID Number:** *97067HL4*

**Match Amount and Type:** *no match required*

**Indirect Cost Rate (applicable to the award):**

Grant's recoverable indirect cost rate:

☐ Indirect costs are fully recoverable

☒ Sponsor does not allow for indirect cost recovery

☐ Sponsor has limited indirect cost recovery at  %

☐ Sponsor requires indirect Cost Rate Approved by Cognizant Agency

**Special Terms & Conditions:** *none*

**Sub-Awards and Contracts:** *None.*

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the adopted budget will be increased by \$35,000.00 in both revenues and expenditures in the following accounts:

Increase revenues;

11194 – 431100 (2014 CCP – Federal Grants)	\$35,000.00
--	-------------

Increase Expenditures:

11194 – 710100 (2014 CCP – Professional Services )	\$35,000.00
--	-------------

No match required. This is a reimbursement based grant.

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve a sub grant award [\$35,000.00], no match required, from the Nevada Division of Emergency Management, FFY 2014, Project number 97067HL4, to the Washoe County Sheriff's Office for the Citizen Corps Program. Grant term is retroactive from September 1, 2014 through March 31, 2016. Direct the Comptroller's Office to make the necessary budget adjustments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: Move to approve a sub grant award [\$35,000.00], no match required, from the Nevada Division of Emergency Management, FFY 2014, Project number 97067HL4, to the Washoe County Sheriff's Office for the Citizen Corps Program. Grant term is retroactive from September 1, 2014 through March 31, 2016. Direct the Comptroller's Office to make the necessary budget adjustments.



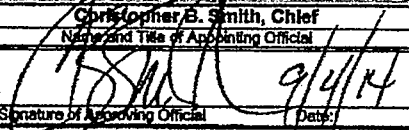
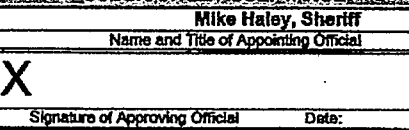
**STATE OF NEVADA**  
**DEPARTMENT OF PUBLIC SAFETY (NDPS)**  
**DIVISION OF EMERGENCY MANAGEMENT (NDEM)**



2478 Fairview Drive, Carson City, Nevada 89701  
 Telephone (775) 687-0300, Fax (775) 687-0322

Grant Award		
<b>SUBGRANTEE:</b> Washoe County Sheriff's Office	<b>CFDA / PROJECT NO:</b>	97087HL4
<b>ADDRESS:</b> 911 Parr Blvd. Reno, NV 89512	<b>NDEM DUNS:</b>	807025848
<b>PROJECT TITLE:</b> Department of Homeland Security (DHS) Grant FFY14 - State Homeland Security Program (SHSP)	<b>SUB-GRANTEE DUNS:</b>	808738455
<b>GRANT PERIOD:</b> September 1, 2014 - March 31, 2016	<b>FEDERAL GRANT FUNDS:</b>	\$35,000.00
<b>Special Notes:</b>	<b>MATCHING FUNDS:</b>	
	<b>TOTAL:</b>	\$35,000.00

APPROVED BUDGET FOR PROJECT		
CATEGORY	TOTAL PROJECT COSTS	
Citizen Corps Program		\$35,000.00
<b>FEDERAL GRANT TOTAL</b>		<b>\$35,000.00</b>
<b>SUB-GRANTEE MATCH TOTAL</b>		

This award is subject to the requirements (federal, state, financial and program assurances) established by the Federal Government, the Nevada Department of Public Safety and the Nevada Division of Emergency Management. This award is subject to availability of federal funding. Special Conditions (if Applicable) This project is approved subject to such conditions or limitations as set forth on the attached page(s).  
 ATTACHMENTS: (1) FEDERAL & STATE ASSURANCES (2) FINANCIAL AND PROGRAM ASSURANCES (3) FEDERAL CERTIFICATIONS (4) SCOPE AND TIMELINE OF WORK (5) LINE ITEM DETAILED BUDGET

AGENCY APPROVAL	SUBGRANTEE ACCEPTANCE
Christopher B. Smith, Chief Name and Title of Appointing Official	Mike Haley, Sheriff Name and Title of Appointing Official
X  9/4/14 Signature of Approving Official Date	X  Signature of Approving Official Date

	Chief
	Designee

Form: NDEM - FFY2014

**ORIGINAL**